

# Data Organization

## Getting Ready

- ❖ Assemble all data from field observations and laboratory analysis
- ❖ Organize the data on a spreadsheet or table

## Doing the Activity

- ❖ Determine which variables you have collected
- ❖ Write the names of the variables across the top row of the spreadsheet or table
- ❖ Fill in the data you collected or had analyzed for each sample (If something is missing leave it blank)
- ❖ Save a copy and label it “Master Copy”



## Question Set:

- What observations, if any, did you make while entering the data? Were there any trends or patterns?
- Did you think of new variables you wish you had collected?
- What might be the effect of the missing data values?
- If data are missing and it is possible to go out and collect them, does that make sense? Why? Why not?